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STATE OF DELAWARE  
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

<b>PUBLIC MEETING NOTICE:</b>	<b>REAL ESTATE EDUCATION COMMITTEE</b>
<b>MEETING DATE AND TIME:</b>	<b>Thursday, September 1, 2011 at 9:30 a.m.</b>
<b>PLACE:</b>	<b>Division of Professional Regulation</b> 861 Silver Lake Boulevard, Cannon Building <b>Second Floor Conference Room A</b> Dover, Delaware

**AMENDED AGENDA**  
(Amended items are noted by an asterisk)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 Meeting Minutes – August 4, 2011
- 3.0 Unfinished Business
  - 3.1 Revise Draft of Proposed Protocol for Negative Course Evaluations
  - 3.2 Review Proposed Questions for Course Evaluations
  - 3.3 Review Proposed Changes to Instructor Applications
  - 3.4 Continued Discussion Regarding Inactive Licensees & Online Courses
  - 3.5 Continued Discussion Regarding Correspondence Received from Denise Tatman, DAR
  - 3.6 Continued Discussion Regarding Revising the Pre-Licensing Course
- 4.0 New Business
  - 4.1 Update from the Commission – Mr. Riale
  - 4.2 Review of Letters of Intent and Course Evaluations

#### 4.3 Review of Course Provider Applications

##### 4.3.1 Course Provider: Association of REALTORS School

4.3.1.1	Course Title:	Title Insurance from Order to Settlement and Beyond
	Credit Hours:	3.0
*4.3.1.2	Course Title:	Outside the Numbers
	Credit Hours:	3.0
*4.3.1.3	Course Title:	Representing the Client and Respecting Agency Relationships
	Credit Hours:	7.0
*4.3.1.4	Course Title:	Green Designation 300
	Credit Hours:	7.0

##### 4.3.2 Course Provider: The CE Shop

4.3.2.1	Course Title:	Real Estate Investors and Your Business
	Credit Hours:	3.0

##### 4.3.3 Course Provider: Kent County Association of REALTORS

4.3.3.1	Course Title:	Getting, Enforcing and Collecting on Judgments for Debt
	Credit Hours:	3.0

##### 4.3.4 Course Provider: Coldwell Banker Residential Brokerage School of Real Estate

4.3.4.1	Course Title:	Principles & Practices of Real Estate
	Credit Hours:	99.0

##### 4.3.5 Course Provider: Omega Real Estate School

4.3.5.1	Course Title:	Obtaining and Retaining Listings in a Tough Market
	Credit Hours:	3.0
4.3.5.2	Course Title:	Using Single Family Homes as an Investment
	Credit Hours:	3.0
4.3.5.3	Course Title:	Brokers Licensee Core Course
	Credit Hours:	6.0
4.3.5.4	Course Title:	Using Green to Market to Buyers and Sellers
	Credit Hours:	3.0

##### 4.3.6 Course Provider: NBI, INC. DBA National Business Institute

4.3.6.1	Course Title:	Title Workshop: From Examination to Commitment
	Credit Hours:	6.0

#### 4.4 Review of Instructor Applications

##### 4.4.1 Edward Tarlov

Continuing Education: Legislative Update

Pre Licensing: Real Estate Law

Broker's Course: Legal & Governmental Aspects of Real Estate

4.4.2 Sandra McQuail

Continuing Education: Professional Enhancement: Title Insurance

4.4.3 Roger Truemper

Continuing Education: Legislative Update, Professional Enhancement: Real Estate Closings, Real Estate Contracts, Title Law & Curing Title Defects, DE Common Interest Ownership Act, Landlord-Tenant Law/Leases, Condo Law

Pre-Licensing Course: Real Estate Law

4.4.4 William Gamgort

Continuing Education: Professional Enhancement: Commercial Real Estate (with focus on evictions)

4.4.5 Virginia Zrake

Continuing Education: Professional Enhancement: Title Issues

Pre-Licensing Course: Real Estate Law

\*4.4.6 Carol Bunting

Pre-Licensing Course: Real Estate Mathematics

\*4.4.7 John Koval

Pre-Licensing Course: Real Estate Mathematics

\*4.4.8 Charles Cosgrove Jr.

Continuing Education: Professional Enhancement: Real Estate Ethics, Agency Relationship, Financing Market Analysis

5.0 Correspondence

6.0 Other Business before the Committee (for discussion only)

7.0 Public Comment

8.0 Next Meeting – October 6, 2011

9.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.